

Fire Risk Assessment Form - June 2023

Name of Organisation	St Mary's Church
Assessment undertaken by	Brian Cook (Health & Safety Officer) Charles Pidsley & Ruth James (Church Wardens)
Address	St Mary's Church Hall Hillfield Lane, Stretton Burton on Trent DE13 0BL
Date	Jul-23
Review Date	Jul-24
Area Assessed	Church Hall

Fire Risk details

Hazards / risks / persons	Note existing situation	Additional controls Note here the additional measures that are needed to reduce the risk to an acceptable level and record when they have been implemented
What are the fire risks? Note details of any flammable liquids, combustible materials, ignition sources and persons at risk	Gas hob; central heating boiler.	

<p>Can a fire be detected in a reasonable time and people warned? Note details of any automatic fire detection system or other means by which fire can be detected.</p>	<p>Yes fire would be detected quickly. We have one smoke detector in hall kitchen entry.</p>	
<p>Can people in the building get out safely? Note details of fire exit doors, escape routes, emergency lighting and signage.</p>	<p>Yes, people can get safely. Escape routes through the entrance doors and through the fire doors at the rear of the main hall. These are clearly marked by "running man" signs. There is automatic emergency lighting.</p>	
<p>Is there adequate firefighting equipment? Note details of existing fire extinguishers, hose reels, etc.</p>	<p>Extinguishers: Water ones either side of the stage in the main hall; fire blanket and powder extinguisher in the kitchen.</p>	
<p>Do people know what to do if there is a fire? Note details of any written evacuation procedures,</p>	<p>Details of evacuation are in the Health & Safety policy.</p>	<p>The people in charge of regular lettings should be reminded of their roles. Put a copy of the evacuation procedure on the doors and noticeboard for all to see. A yearly reminder to be sent to regular hirers. (Hall manager to action.) Wheelchair ramp kept in church hall foyer with wheelchair signage</p>

<p>Is a regular check made of the firefighting equipment, are people trained in its use, is it regularly maintained? Note details of existing procedure for checking and maintaining firefighting equipment and training.</p>	<p>Equipment is checked yearly in January.</p>	
<p>What effect would a fire have on our neighbours? Note risks of spreading fire and evacuation on neighbouring premises.</p>	<p>Minimal</p>	