

Fire Risk Assessment Form - July 2023

Name of Organisation	St Mary's Church
Assessment undertaken by	Brian Cook (H & S Officer) Charles Pidsley (Church Warden) Ruth James (Church Warden)
Address	St Mary's Church Church Road, Stretton Burton on Trent DE13 0HD
Date	Jul-23
Review Date	Jul-24
Area Assessed	Church

Fire Risk details

Hazards / risks / persons	Note existing situation	Additional controls
<p>What are the fire risks? Note details of any flammable liquids, combustible materials, ignition sources and persons at risk</p>	<p>Candles are placed away from combustible materials. They are always extinguished at the end of the service. Matches and lighters are only handled by adults, and are put away safely after use.</p> <p>Portable heaters in vestry to be kept away from surfaces that could ignite.</p>	<p>Note here the additional measures that are needed to reduce the risk to an acceptable level and record when they have been implemented</p>

<p>Can a fire be detected in a reasonable time and people warned? Note details of any automatic fire detection system or other means by which fire can be detected.</p>	<p>Yes fire would be detected quickly. We don't therefore have smoke detectors.</p>	
<p>Can people in the building get out safely? Note details of fire exit doors, escape routes, emergency lighting and signage.</p>	<p>Yes, people can get out safely. Escape routes through the north and south doors, and through the choir stall/ lady chapel are clearly marked with the "running man" signs. Although there are no automatic emergency lights, we have 2 big torches at the back of church which are tested monthly, and one in the bell tower.</p>	<p>6 monthly fire drill before or after service.</p>
<p>Is there adequate firefighting equipment? Note details of existing fire extinguishers, hose reels, etc.</p>	<p>Extinguishers: Co2 in the office; hydrex in the vestry, north & south doorways; fire blanket in the kitchen, CO2 by the north door. There is a sign in the vestry directing people through the vestry door.</p>	
<p>Do people know what to do if there is a fire? Note details of any written evacuation procedures,</p>	<p>Details of evacuation are in the Health & Safety policy.</p>	<p>Clergy leading the services along with Sidespeople should be reminded of their roles. Display a copy of the evacuation procedure on the doors for all to see. Put a quarterly reminder in the notices to remind/inform people of the procedures.</p>

Is a regular check made of the firefighting equipment, are people trained in its use, is it regularly maintained? Note details of existing procedure for checking and maintaining firefighting equipment and training.	Equipment is checked yearly in January.	Organise fire equipment/evacuation training.
What effect would a fire have on our neighbours? Note risks of spreading fire and evacuation on neighbouring premises.	Minimal	