

## Fire Risk Assessment. Church Hall

<b>St Mary's Church: Church Road: Stretton: Burton On Trent: Staffs: DE13 0HD</b>	
<b>Assessment Undertaken By: Janet Royall – Church Warden</b>	
<b>Date: 19 Mar. 25</b>	<b>Review Date: March 2027</b>
<b>Area Assessed: Church Hall</b>	

### Fire Risk Details

<b>Hazards/Risks/Persons What are the fire Risks?</b>	<b>Existing Situation</b>	<b>Additional Controls to reduce risks to acceptable levels</b>	<b>Risk and implementation</b>
<b>What are the fire risks</b>	Kitchen – Gas hob and boiler Microwave	Regular service for boiler and clear instructions given to hall user on how to use gas hob and microwave	<b>Ongoing</b>
<b>Can a fire be detected in a reasonable time, and people warned?</b>	Yes fire would be detected quickly.  We have one smoke detector in hall kitchen entry.	Ensure user of hall is aware of smoke detector and what to do in case of alarm	<b>Check Smoke Detector on weekly Basis</b>
<b>Can people in church hall get out safely?</b>	Yes.  Exits are main doors and there is a fire escape at the back of the hall all clearly marked by “running man” sign.	There is Automatic emergency lighting	<b>Ongoing</b>
<b>Is everyone aware of what to do in case of fire?</b>	The people in charge of regular lettings should be reminded of their roles.	A copy of the evacuation procedure is on the doors and noticeboard for all to see.	<b>A yearly reminder to be sent to regular hirers.</b>

			<b>(Hall manager to action.)</b>
<b>Is there adequate firefighting equipment</b>	There are extinguishers in the church hall and a Fire Blanket in the kitchen.	Extinguishers: Water ones either side of the stage in the main hall.  Fire blanket and powder extinguisher in the kitchen.  These are well signposted and fixed to walls with clear instructions for their use.	<b>Ongoing</b>
<b>Is a regular check made of the firefighting equipment, is it regularly maintained? Are people trained in its use?</b>	The equipment is checked and maintained in January every year.	Church Hall manager arranges this.  Users are not trained in the correct use of the firefighting equipment	<b>Ongoing</b>
<b>What effect would a fire have on our neighbours? Risk of spreading and possible evacuation of neighbouring premises</b>	Minimal risk as church hall is stand alone. Possible risk to cars parked up beside church hall. Lone tree closest to Hall.	User to contact Hall Manager ASAP as well as ringing the Fire Brigade.  Ask people to safely move their vehicles to allow ready access for Fire Brigade.	<b>Ongoing.</b>
<b>Where is the meeting place and who will ensure everyone that was in church is there?</b>	Meeting place is the top end of the field at church hall.	This is signposted on the Fire Notices on the doors, but clergy/leader will also give that instruction.	<b>Ongoing</b>

<b>Who will give the all clear regarding return to church, or having to leave all together?</b>	This will be done by the fire brigade after their assessment of the fire	Everyone will wait in the meeting place for the all clear.	<b>Ongoing</b>
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